

## Sample Plan

### Hazard #2: Pandemic Influenza

Situation/Indicator	Actions
Health Officer/MHOAC alerts facility of Pandemic Influenza	Site Manager notifies Executive-Administration Executive appoints Incident Commander, possibly the Safety Officer Incident Commander determines if more Incident Management staff is needed. ✓ Identifies site manager at affected site(s) (usually appointed Operations Chief)
Review plans	Review internal emergency response plans (EOP, infection control, surge capacity, etc.)
Maintain communication with Public Health	✓ Review all CAHAN alerts ✓ Utilize EMResource Status eReporting system as necessary to report on “unusual event”, provide situation report, request resources, or as directed by the MHOAC.
Provide ongoing education to staff and patients/clients	✓ Organize an initial staff meeting to provide briefing on situation, facility’s plan, and safety education. Conduct fit testing if necessary. ✓ Provide ongoing information and education to staff via email, postings, etc. ✓ Provide education to patients/clients via word of mouth, signs, etc. ✓ Provide education to all staff and patients on methods to reduce transmission, such as hand hygiene and respiratory etiquette
Personal Protective Equipment (PPE)	✓ Maintain inventory of PPE (especially respirators) ✓ Educate staff (and clients, as necessary) on the proper use of PPE during event ✓ Request additional PPE from Tuolumne County Public Health as necessary
Mass Vaccination	✓ In the event that mass vaccination is necessary, participate as a closed or open POD (Point of Dispensing) as planned ✓ Or, make other arrangements for patients/clients to receive vaccination if not participating as a POD
Documentation of event	Event is documented with the Disaster Evaluation tool (After Action evaluation completed after the event)