

Tuolumne County Health Care & Safety Coalition

Meeting Minutes 1/9/2020

HCSC Attendance: Bob Bernstein (TCPH), Chris Edgerly (Calaveras Co. PH), Clarence Teem (TCEMS), Debbie Calcote (American Red Cross), Diana Haley (Calaveras Co. PH), Doreen Schmidt (Area 12 Agency on Aging), Douglas Brim (Region 4 RDMHS), Frances McManus (THA-CERT), Jackie Roberts (ATCAA Head Start), Kathie Butler (Catholic Charities), Liesl Hall (AH Clinic Services), Marc Stevenson (AHSR), Michelle Jachetta (TCPH), Randy Matyshock (CHP), Rebecca Morgenstern (TCPH), Sandra Sturzenacker (ATCAA Housing), Stephani Schneider (Donaldson Eye Care/Sonora Eye Surgery), Suzan Greenwood (Infant Child Enrichment Services), Will Glover (Avalon Care Center – Sonora)

Upcoming Meetings/Events:		
<ul style="list-style-type: none"> • January 14 – Business Continuity Planning (San Andreas) • January 21 – Emergency Operations Plans for Rural Jurisdictions (San Andreas) • February 6 – Pediatric Surge Planning Meeting (San Andreas from 2-3:30 p.m.) • February 18 – Access & Functional Needs Preparedness Planning for Rural Communities (San Andreas) • March 12 – HCSC and Evacuation & Sheltering Working Group meeting (Sonora) 		
Item	Discussion	Actions
Welcome & Introductions	Call to order: 1:33 p.m.	
Review of September Meeting Minutes	September meeting minutes were available for review. Minutes were sent out via email & are posted on the Coalition website.	Reviewed & approved by present members. Suzan Greenwood motioned to approve the minutes and Marc Stevenson seconded the motion.
Information Sharing Exercise After Action	Rebecca provided an overview of the exercise and reviewed the After-Action Report & Improvement Plan. Redundant Communications exercises are required every 6 months so the next one will be in May or June.	Send ideas for future communications exercises to Rebecca.
California Health Alert Network (CAHAN) Enrollment	One of the areas for improvement identified during the Information Sharing Exercise was that many HCSC members are not in CAHAN and those who are, need to update their contact information. Michelle provided an overview of CAHAN. It is used by CDPH and TCPH to communicate important health messages. Participants can indicate and rank their top contact methods	Complete CAHAN Enrollment Form and submit to Michelle Jachetta.
Statewide Exercise After Action	This exercise had great participation from a diverse group of partners. Michelle reviewed the After-Action Report & Improvement Plan, including exercise objectives and explained that they all had areas for improvement because while we discussed all the topics, they were not discussed in detail. A possible reason for this was having too many objectives and/or because the discussion questions were not specific to the partner types.	None
HCSC Governance Document & Participation Agreement	Rebecca reviewed the changes that were made to the HCSC Governance Document and Participation Agreement, which was last updated in January 2018. The main changes included adding language regarding the annual inventory requirement for partners who have received reimbursement for emergency preparedness equipment and supplies and regarding the project application process.	Review the updated document and sign and return the signature page to Rebecca Morgenstern.

<p>Upcoming Meetings & Events</p>	<p>Rebecca reviewed the upcoming trainings and meetings listed at the top of the agenda. Calaveras County is hosting three free trainings in January and February, which still have space available.</p> <p>The next meeting of the Pediatric Surge Working Group is on February 6th from 2-3:30 p.m. in San Andreas. The Working Group is looking for pediatric subject matter experts so please share this invitation with your colleagues who are experienced in pediatrics. Contact Rebecca to be added to the mailing list for this working group.</p> <p>The next HCSC meeting will be March 12th. Rebecca encouraged coalition partners to share ideas for guest speakers, mini-exercises during meetings, etc.</p>	<p>None</p>
<p>Roundtable</p>	<p>Michelle Jachetta (TCPH) – Would like to start reviewing sections of the Health Emergency Preparedness and Response Plan (HEPREP) during coalition meetings. She will start sharing a link to a section of the plan before each meeting for partners to review. We will then discuss the section of the plan during the coalition meeting.</p> <p>Clarence Teem (TCEMS) – Asked if it would be possible to bring a pediatric subject matter expert in for a presentation</p> <p>Bob Bernstein (TCPH) – Cal OSHA requires employers to protect employees from smoke but responders, including law enforcement, are exempt. Guidance varies and differs depending on whether it is talking about the public or law enforcement, etc.</p> <p>Debbie Calcote (American Red Cross) – ARC volunteers must go through a training to show clients how to wear N95s. The State provides ARC with cases of respirators and instructs them to hand the respirators out. The Home Fire Safety Campaign now includes a volunteer who reviews evacuation and emergency preparedness materials with the residents. They recently received 5,000 smoke detectors so they will be ramping up efforts in Tuolumne, Calaveras, and Amador counties.</p> <p>Douglas Brim (Region 4 RDMHS) – Hoping to get an additional Regional Disaster Medical Health Specialist (RDMHS) for Region IV. Stanislaus just completed their pediatric surge tabletop so the after-action report may be a resource for Tuolumne County. Will probably do a regional tabletop exercise on the State Pediatric Plan. Appreciated being included in the communications exercise and is happy to participate in any exercises we want to include Region IV in.</p> <p>Jackie Roberts (ATCAA Head Start) – Had the Sheriff’s Office come and give all Amador and Tuolumne teachers an active shooter training. Will now do small drills with each classroom. They already do fire, earthquake, and “quiet game” (lockdown) drills but are going to add something for active shooter.</p> <p>Suzan Greenwood (Infant Child Enrichment Services) – A significant concern are children in childcare with medical exemptions, whether accurate or not. Dr. Bernstein added that it is now required that medical providers provide a valid basis for exclusion from immunizations and the state can review those reports.</p> <p>Kathie Butler (Catholic Charities) – Have started having emergency drills, such as earthquake drills.</p> <p>Liesl Hall (AH Clinic Services) – Updating all emergency binders throughout the clinics and working on the EOP.</p> <p>Marc Stevenson (AHSR) – Will be doing the annual review of their EOP and HVA and will be implementing new CMS changes. Offering a HazMat for Healthcare class January 20-21 and</p>	<p>None</p>

Hospital Incident Command System (HICS) class January 17 and February 26. Will be attending the FEMA HazMat class. The LTC/SNF evacuation exercise was rescheduled for April.

Frances McManus (THA-CERT) – Will be offering the 20-hour basic training on January 18, 19, and 25. The basic training will cover disaster preparedness, fire safety, utility control, disaster medical operations (e.g., first aid, triage), terrorism, light search and rescue, and disaster psychology.

Chris Edgerly (Calaveras Co. PH) – will be offering three upcoming trainings. Working on getting a Chempack at Mark Twain Medical Center in the next couple of months and will host trainings at that time.

Diana Haley (Calaveras Co. PH) – Also working on increasing the number of CAHAN registrations.

Meeting adjourned: 2:55 p.m.

Notes

2020 Meetings/Calendar. Regular meetings scheduled every other month.
HCSC website: www.TuolumneHCSC.com